

Add over 28% to the value of donations made to Sands

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For people who pay UK tax, even if they live overseas, Gift Aid is a very simple way to increase the value of their donations.

If you are holding a fundraising event where people are making donations, these may be eligible for Gift Aid. You can either use a Donations Form which can be downloaded from our website, or you can ask the fundraising team to send you some for your donors to complete.

Gift Aid may not be claimed on:

- × **Pin badges, keyrings, wristbands or any other similar items**
- × **Raffle tickets**
- × **Tickets for events**

The general rule is that Gift Aid may not be claimed if a benefit is received by the donor, such as a prize, purchased item or entry to an event. If the gift is truly a donation (e.g. they would be allowed to the event whether they gave this money or not) then it may be eligible for Gift Aid.

The donations form

By ticking the Gift Aid box on the donation form it will enable the charity to reclaim the basic rate tax on your donor's gift amount – if they donate £10.00, that gift will be worth £12.82 to the charity with Gift Aid.

Donations may be made by cash, cheque or postal order.

All we need to claim Gift Aid, at no cost to you or your donor is:

- ✓ for them to tick the Gift Aid box on the donation form
- ✓ for them to provide a valid home address - they may provide as little as house number and post code

Unless your donor ticks the box to request contact from Sands, we won't record their details onto our database. Please also note that we never pass details of people on our database for third party use.

Additional Information on Gift Aid

If a donor asks you about their eligibility for Gift Aid, here are a few guidelines:

- Gift Aid is eligible on donations from UK taxpayers only (however note that some specific exceptions are allowable where, for example, a non taxpayer has a joint account with a UK taxpayer, so it's always worth contacting us or HM Revenue and Customs regarding large donations).
- The charity can reclaim the basic rate of tax for those who have paid enough tax in the tax year, i.e. they need to have paid at least the amount reclaimed on their gifts. The tax year runs from 6 April one year to 5 April the next.
- Most people should find it easy to know if they've paid enough tax to cover the amount the charity will reclaim. Their tax paid can be income tax or capital gains tax at any rate, and can include tax paid on savings and income. It can't include tax paid in the year to settle bills for any other tax year.
- Higher rate taxpayers may claim tax relief on the difference between the basic rate and higher rate of tax. This is something that they'll need to look after themselves, but HM Revenue and Customs can always help them with this.
- With the basic rate at 22%, the charity reclaims 22/78ths of the donation!

Please do not hesitate to contact us on 020 7384 2984 if you have any further queries regarding Gift Aid.

By encouraging people to sign up for Gift Aid, you'll help the charity enormously, as Gift Aid can increase the donation's value to the charity by nearly a third! Unfortunately, we cannot credit you (final total) with this extra money due to the Gift Aid claims processing procedures and timescales, but we would be so grateful for all you can do to help us claim the extra money.